

ANNUAL TOWN MEETING

MAY 14, 1996

Voters of the Town of Boxford met at the Masconomet Regional High School Auditorium on Tuesday, May 14, 1996. Moderator DeWitt T. Minich called the Annual Town Meeting to order at 7:47 p.m. Retiring Selectman, Richard Ulman, was presented with a key to the Town of Boxford to thank him for his many years of service to the Town. The articles of the warrant were disposed of as follows:

ARTICLE 1. To receive and place on file the reports of the Town Officers and Committees without ratification of any action taken or authorization of any action proposed.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to receive and place on file the reports of the Town Officers and Committees without ratification of any action taken or authorization of any action proposed.

The Finance Committee recommended adoption of this article.

ARTICLE 2. To see if the Town will vote to set the annual curbside solid waste collection fee at \$1.35 per 32 gallon bag or container (each use), said fee to fund the town wide curbside collection service and related expenses for Fiscal Year 1997; or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to set the annual curbside solid waste collection fee at \$1.35 per 32 gallon bag or container (each use), said fee to fund the town wide curbside collection service and related expenses for Fiscal Year 1997.

An amendment to set the annual curbside solid waste collection fee at \$1.20 per 32 gallon bag or container was defeated by majority voice vote.

Finance Committee recommended adoption of this article.

ARTICLE 3, To see if the Town will vote the following sums to fund the Roadside Collection Solid Waste and Recycling Enterprise Fund for Fiscal Year 1997, to be expended under the direction of the Board of Health:

Expenses, Contract	\$141,579
Expenses sticker printing	4,200
Expenses, education mailing	1,000
Landfill operations	<u>\$ 17,656</u>
TOTAL	<u>\$164,435</u>

and that \$164,435 be raised from the enterprise fund receipts; or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to set the following sums to fund the Roadside Collection Solid Waste and Recycling Enterprise Fund for Fiscal Year 1997, to be expended under the direction of the Board of Health:

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Expenses, Contract	\$141,579
Expenses sticker printing	4,200
Expenses, education mailing	1,000
Landfill operations	<u>\$ 17,656</u>
TOTAL	<u>\$164,435</u>

and that \$164,435 be raised from the enterprise fund receipts.

Finance Committee recommended adoption of this article.

ARTICLE 4. To see if the Town will authorize the establishment of a Recycling Revolving Account as authorized by Chapter 44, Section 53E 1/2 of the Massachusetts General Laws, said account to be under the direction of the Board of Health and used for the deposit of receipts and fees collected on recyclable materials; said recyclable materials to be determined by a joint vote of the Board of Health and Recycling Committee and to be in compliance with all state health regulations; and, further, to allow the Board of Health, or the Recycling Committee with the approval of the Board of Health, to expend funds not to exceed \$ 10,000 for Fiscal Year 1997 from said account for the operation and maintenance of the Town Recycling Center; said authorization to be contingent upon the creation of specific recycling fees by the Board of Health for construction and demolition materials, tires and other materials banned from disposal in the landfill; and contingent upon an annual report from the Board of Health to the Town on the total receipts and expenditures of the Account each fiscal year; or take any other action thereon.

Upon motion made and duly seconded it was VOTED, by unanimous voice vote, to authorize the establishment of a Recycling Revolving Account as authorized by Chapter 44, Section 53E 1/2 of the Massachusetts General Laws, said account to be under the direction of the Board of Health and used for the deposit of receipts and fees collected on recyclable materials; said recyclable materials to be determined by a joint vote of the Board of Health and Recycling Committee and to be in compliance with all state health regulations; and, further, to allow the Board of Health, or the Recycling Committee with the approval of the Board of Health, to expend funds not to exceed \$ 10,000 for Fiscal Year 1997 from said account for the operation and maintenance of the Town Recycling Center; said authorization to be contingent upon the creation of specific recycling fees by the Board of Health for construction and demolition materials, tires and other materials banned from disposal in the landfill; and contingent upon an annual report from the Board of Health to the Town on the total receipts and expenditures of the Account each fiscal year.

Finance Committee recommended adoption of this article.

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ARTICLE 5. To see if the Town will vote to amend various portions of Article 5 of its bylaws, known as the Personnel Bylaw, by amending Section 9, "Position Classes: Salary, Wages and Pay Matrix" and replacing it with the Classification and Pay Matrix as submitted by the Personnel Board as printed in this warrant; or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to amend various portions of Article 5 of its bylaws, known as the Personnel Bylaw, by amending Section 9, "Position Classes: Salary, Wages and Pay Matrix" and replacing it with the Classification and Pay Matrix as submitted by the Personnel Board as printed in this warrant.

Finance Committee recommended adoption of this article.

ARTICLE 6. To see if the Town will vote to appropriate \$5,612.50 of the Wetlands Fees collected during FY 1995 and FY 1996 and deposited in the Wetlands Protection Fund; or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to appropriate \$5,612.00 of the Wetlands Fees collected during FY 1995 and FY 1996 and deposited in the Wetlands Protection Fund.

Finance Committee recommended adoption of this article.

ARTICLE 7. To see if the Town will vote to raise and appropriate, or transfer from available funds the sum of \$14,400 to fund the Town's share of the Cops Fast Award; or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to raise and appropriate the sum of \$14,400 to fund the Town's share of the Cops Fast Award.

Finance Committee recommended adoption of this article.

ARTICLE 8. To see if the Town will amend Article Two, General Bylaws of the Town of Boxford by adding Section 9 as follows: The compensation for salaried elected officials will be established prior to their election. The Personnel Board will recommend a salary level to the Finance Committee for review. Recommended salary levels will be voted at the Town Meeting prior to the election for each position. A cost of living adjustment may be recommended by the Personnel Board for consideration by the Finance Committee in non election years; or take any other action thereon.

Upon motion made and duly seconded, Article 8 was defeated by a majority show of hands.

Finance Committee recommended adoption of this article.

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**ARTICLE 9.** To see if the Town will vote to change the position of Planning/Conservation Administrator to Conservation Administrator; said position to be appointed by the Board of Selectmen and subject to a salary established on the non-union Pay Matrix level DH 1; or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to change the position of Planning/Conservation Administrator to Conservation Administrator; said position to be appointed by the Board of Selectmen and subject to a salary established on the non-union Pay Matrix level DH 1.

Finance Committee recommended adoption of this article.

**ARTICLE 10.** To see if the Town will authorize the establishment of a Printing Revolving Account as authorized by Chapter 44, Section 53E 1/2 of the Massachusetts General Laws, said account to be expended under the direction of the Board of Selectmen and used for the deposit of receipts and fees collected on the sale of printed official documents as required by law by several of the elected and appointed committees, commissions, and boards as well as legal advertisements which are reimbursed to the Town; to expend funds not to exceed \$10,000 for Fiscal Year 1997 from said account for the costs to the Town for printing and reimbursable advertising; and contingent upon an annual report from the Board of Selectmen to the Town on the total receipts and expenditures of the Account each fiscal year; or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to authorize the establishment of a Printing Revolving Account as authorized by Chapter 44, Section 53E 1/2 of the Massachusetts General Laws, said account to be expended under the direction of the Board of Selectmen and used for the deposit of receipts and fees collected on the sale of printed official documents as required by law by several of the elected and appointed committees, commissions, and boards as well as legal advertisements which are reimbursed to the Town; to expend funds not to exceed \$10,000 for Fiscal Year 1997 from said account for the costs to the Town for printing and reimbursable advertising; and contingent upon an annual report from the Board of Selectmen to the Town on the total receipts and expenditures of the Account each fiscal year.

Finance Committee recommended adoption of this article.

**ARTICLE 11.** To see if the Town will vote to authorize the establishment of a Library Photocopy machine revolving account as authorized by Chapter 44, Section 53E 1/2 of the Massachusetts General Laws, said account to be under the direction of the Board of Library Trustees and used for the deposit of receipts collected through public use of the photocopy machines at both the Boxford Village and West Boxford libraries; and, further to allow the Board

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of Library Trustees to expend fees not to exceed \$5,000 for fiscal year 1997 from said account for ongoing supplies and maintenance of the copy machines, and purchase of other library supplies and contingent upon an annual report from the Board of Library Trustees to the Town on the total receipts and expenditures of the account each fiscal year; or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to authorize the establishment of a Library Photocopy machine revolving account as authorized by Chapter 44, Section 53E 1/2 of the Massachusetts General Laws, said account to be under the direction of the Board of Library Trustees and used for the deposit of receipts collected through public use of the photocopy machines at both the Boxford Village and West Boxford libraries; and, further to allow the Board of Library Trustees to expend fees not to exceed \$5,000 for fiscal year 1997 from said account for ongoing supplies and maintenance of the copy machines, and purchase of other library supplies and contingent upon an annual report from the Board of Library Trustees to the Town on the total receipts and expenditures of the account each fiscal year.

Finance Committee recommended adoption of this article.

**ARTICLE 12.** To act on the proposed budget and see what sums of money the Town will vote to raise and appropriate, or transfer from available funds, for the use of several departments for fiscal year 1997, to wit: General Government, Finance, Public Safety, Education, Town Maintenance and all other necessary proper expenses during said fiscal year; or take any other action thereon.

Upon motion made and duly seconded, an amendment to reduce the Selectmen's account to \$96,294 (transfer \$30,860 to legal counsel and include \$1,577 pay increase for executive secretary) was defeated by unanimous voice vote.

Upon motion made and duly seconded, an amendment to reduce the Selectmen's account to \$94,722 was defeated by hand count vote, 124 in favor and 125 opposed.

Upon motion made and duly seconded, an amendment to increase the Selectmen's account from \$125,582 to \$127,154 (to include executive secretary's pay increase) was defeated by hand count vote, 105 in favor and 127 opposed.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to increase Town Clerk-Salary account to \$26,297.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to increase Town Buildings Maintenance and Utilities account to \$84,973.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to raise and appropriate the sum of \$515,239 for General Government.

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Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to increase Treasurer/Collector-Salary account to \$35,692.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to raise and appropriate the sum of \$252,477 for Finance.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to raise and appropriate the sum of \$1,148,166 for Public Safety.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to raise and appropriate the sum of \$7,427,174 for Education.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to reduce the Landfill Operations account to \$19,441.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to increase DPW-Salary account to \$206,339.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to raise and appropriate the sum of \$458,698 for Town Maintenance.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to raise and appropriate the sum of \$67,345 for Inspectors.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote to reduce the Health Insurance account to \$352,000.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to raise and appropriate the sum of \$516,000 for Insurance and Pensions.

Total Budget to be Raised and Appropriated = \$10,385,099.

Upon motion made and duly seconded, it was VOTED, by show of hands, to re-open General Government, Section I of the budget.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to increase Town Clerk-Salary account to \$35,000.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to raise and appropriate \$523,942 for General Government.

Total Budget to be Raised and Appropriated = \$10,393,802.

Finance Committee recommended adoption of this article.

ARTICLE 13. To see if the Town will vote to amend Article 1, Section 1-1-1 of the General Bylaws so that it shall read as follows: "The date of the Annual Town Meeting shall be the second Saturday in May, and the date of the Annual Town Election shall be the following Wednesday. A Special Town Meeting shall be held at the discretion of the Board of Selectmen on the 3rd Saturday in October on an annual basis. The Annual Town Meeting and the October Special Town Meeting shall be scheduled to commence not later than 10:00 A.M. on the date so specified and shall continue, subject to a quorum being present, until adjourned"; or take any

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other action thereon.

Upon motion made and duly seconded, Article 13 was defeated by majority voice vote.

Finance Committee recommended adoption of this article.

ARTICLE 14. To see if the Town will vote to amend Article One, Section 3 (first sentence) of the General bylaws so that it shall read as follows:

Section 3. Quorum

1-3-1 The quorum necessary for the transaction of any Town Meeting shall be one hundred voters; or take any other action thereon.

Upon motion made and duly seconded, Article 14 was defeated by hand count vote, 88 in favor and 109 opposed.

Finance Committee recommended adoption of this article.

Upon motion made and duly seconded, it was VOTED, by unanimous vote, to adjourn the meeting at 11:00 p.m. to a time certain, Wednesday, May 15, at 7:15 p.m. in the Masconomet Regional High School auditorium.

Registered voters attending the meeting were 295.

**SPECIAL TOWN MEETING  
MAY 14, 1996**

Voters of the Town of Boxford met at the Masconomet Regional High School on Tuesday, May 14, 1996. Moderator DeWitt T. Minich called the Special Town Meeting to order at 7:18 p.m. The articles of the warrant were disposed of as follows:

**ARTICLE 1.** To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum of money to fund bills and charges from previous fiscal years; or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to transfer from free cash the sum of \$8,144.45 to fund bills and charges from previous fiscal years.

Finance Committee recommended adoption of this article.

**ARTICLE 2.** To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum of money to fund the hiring of one full time worker for the Department of Public Works in fiscal year 1996; or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to transfer from free cash the sum of \$21,320 to fund the hiring of one full time worker for the Department of Public Works in fiscal year 1996.

Finance Committee recommended adoption of this article.

**ARTICLE 3.** To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum of money to complete the engineering and construction costs for the Stiles Pond Dam, said funds to be spent under the direction of the Board of Selectmen; or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to transfer from free cash the sum of \$10,000 to complete the engineering and construction costs for the Stiles Pond Dam, said funds to be spent under the direction of the Board of Selectmen.

Finance Committee recommended adoption of this article.

**ARTICLE 4.** To see if the Town will vote to raise and appropriate, or transfer from available funds, the sum of \$100,000 to fund road repair and construction projects, said funds to be spent under the direction of the Board of Selectmen; or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to transfer from free cash the sum of \$100,000 to fund road repair and construction projects, said funds to be spent under the direction of the Board of Selectmen.

Finance Committee recommended adoption of this article



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ARTICLE 5. To see if the Town will vote raise and appropriate, or transfer from available funds, a sum of money to fund repairs to the Caterpillar 973 machine of the Department of Public Works; said funds to be spent under the direction of the Board of Selectmen; or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to transfer from free cash the sum of \$25,000 to fund repairs to the Caterpillar 973 machine of the Department of Public Works; said funds to be spent under the direction of the Board of Selectmen.

Finance Committee recommended adoption of this article.

ARTICLE 6. To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum of money to fund the purchase of a new sander body for a DPW truck, said funds to be spent under the direction of the Board of Selectmen; or take any other action thereon.

A motion was made and duly seconded to transfer from the insurance fund the sum of \$7,000 to fund the purchase of a new sander body for a DPW truck, said funds to be spent under the direction of the Board of Selectmen.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to amend Article 3 to transfer from free cash.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to transfer from free cash the sum of \$7,000 to fund the purchase of a new sander body for a DPW truck, said funds to be spent under the direction of the Board of Selectmen.

Finance Committee recommended adoption of this article.

ARTICLE 7. To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum of money to fund the drainage work for the Department of Public Works, said funds to be spent under the direction of the Board of Selectmen; or take any other action thereon.

Upon motion made and duly seconded, it was VOTED, by majority voice vote, to transfer from free cash the sum of \$25,000 to fund the drainage work for the Department of Public Works, said funds to be spent under the direction of the Board of Selectmen.

Finance Committee recommended adoption of this article.

ARTICLE 8. To see if the Town will vote to raise and appropriate, or transfer from available funds, the sum of \$50,000 to be added to the Reserve Fund for FY 1996; or take any other action thereon.

WARRANT, Special Town Meeting, May 14, 1996

Upon motion made and duly seconded, it was VOTED, by unanimous voice vote, to transfer from free cash the sum of \$50,000 to be added to the Reserve Fund for FY 1996.

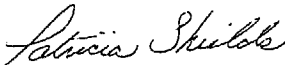
Finance Committee recommended adoption of this article.

Upon motion made and duly seconded, it was VOTED, by unanimous vote, to dissolve this Special Town Meeting at 7:42 p.m.

Registered voters attending this meeting were 72. Counters and checkers for this meeting were appointed by Town Clerk Patricia Shields.

A true record.

ATTEST:

  
Patricia Shields  
Town Clerk

TRANSFERS:

Article 1	\$	8,144.45
(From Free Cash for outstanding bills)		
Article 2		21,320.00
(From Free Cash for DPW)		
Article 3		10,000.00
(From Free Cash for Land Use Plan)		
Article 4		100,000.00
(From Free Cash for Roads)		
Article 5		25,000.00
(From Free Cash for Caterpillar 973)		
Article 6		7,000.00
(From Free Cash for Sander Body)		
Article 7		25,000.00
(From Free Cash for Drainage)		
Article 8		<u>50,000.00</u>
(From Free Cash for Reserve Fund)		
Total to be Transferred		\$ 246,464.45